

ROOSEVELT UNION FREE SCHOOL DISTRICT

"The Relentless Pursuit of Excellence In All That We Do!" **PUBLIC MEETING OF THE BOARD OF EDUCATION**

Welcome to a public meeting of the Board of Education of the Roosevelt Union Free School District. This Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools function and what they accomplish.

ABOUT THE BOARD OF EDUCATION

All Board Members were elected by the community for a 3 year term. All five members reside in the Roosevelt Union Free School District Community. All members serve without pay.

The Board of Education establishes policy for the conduct of the entire school district: Washington-Rose Elementary School, Centennial Avenue Elementary School, Ulysses Byas Elementary School, Roosevelt Middle School and Roosevelt High School.

The members of the Roosevelt Board of Education are:

Robert Summerville, President
Frank Scott, Vice President
Wilhelmina Funderburke, Trustee
Bishop J. Raymond Mackey, Trustee
Alfred T. Taylor, Trustee

James Milam, District Clerk

The school administration is responsible to the Board of Education for the day by day operation of the schools in conformance with policies which have been established. The Superintendent of Schools is Robert-Wayne Harris.

ADDRESSING THE BOARD

Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, individuals addressing the Board are requested to state their name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, 335 E. Clinton Avenue, Roosevelt, New York 11575.

Be advised that all Board of Education meetings are meetings held in public, not public meetings.

PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.
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www.rooseveltufsd.com

AGENDA

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • ROOSEVELT, NEW YORK

PLANNING MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY MARCH 8th, 2012

5:00 P.M. (Meeting convenes in Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

I. CALL TO ORDER Time: _____

II. DETERMINATION OF QUORUM

Robert Summerville	Absent _____	Present _____
Frank Scott	Absent _____	Present _____
Wilhelmina Funderburke	Absent _____	Present _____
Bishop J. Raymond Mackey	Absent _____	Present _____
Alfred T. Taylor	Absent _____	Present _____

ALSO IN ATTENDANCE:

James Milam	Absent _____	Present _____
Robert-Wayne Harris	Absent _____	Present _____
Marianna Steele, Ed. D.	Absent _____	Present _____
RG France	Absent _____	Present _____
Lyne Taylor	Absent _____	Present _____
Ronald Grotsky	Absent _____	Present _____

III. PLEDGE OF ALLEGIANCE

IV. SUPERINTENDENT’S REPORT

- District Wide Literacy Plan, First Reading – Dr. Steele – 10 minutes

V. TREASURER’S REPORT – for the month of January 2012

VI. RESOLUTIONS FOR ACTION

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
- B. Curriculum and Instruction
 - 1. Rescinding Roosevelt Adult Education Site Rentals
 - 2. Roosevelt Adult Education Site Rentals
 - 3. Amendment To Resolution Regarding Ulysses Byas Fifth Grade Class Trip
- C. Educational Services
- D. Business
 - 1. Change Orders For High School Reconstruction Project
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Resolutions
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Rescinding of Co-Curricular Clubs/Activities Appointments
 - 2. Approval of Co-Curricular Clubs/Activities Appointments
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G - Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H – Official Name Change for All Staff

VII. RESOLUTIONS FOR DISCUSSION

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
 - 1. Approval of Minutes
- B. Curriculum and Instruction
 - 1. Approval of CSE Minutes
 - 2. District-Wide Literacy Plan
 - 3. Washington Rose Fifth Grade Class Trip
- C. Educational Services
 - 1. Annual One Page District Calendar
- D. Business
 - 1. Claims Auditor Report
 - 2. Warrants
 - 3. Middle School Awning Accident Remuneration
 - 4. Budget Amendment
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Salary Adjustment
 - 2. Certified Staff Leave Request
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Rescinding of Co-Curricular Clubs/Activities Appointments
 - 2. Rescinding of Coaching
 - 3. Coaches
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - 1. Substitute Teacher
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G - Administrative Internships, Student Teachers, Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H - Official Name Change for All Staff
 - 1. Official Name Change

VIII. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION AND / OR DISCUSSION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action and / or discussion items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

RESOLUTIONS FOR ACTION

A. ORGANIZATIONAL ITEMS

No items

B. CURRICULUM & INSTRUCTION

1. RESCINDING ROOSEVELT ADULT EDUCATION SITE RENTALS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds their action on the Site Rental Locations for the Roosevelt Adult Education Program, previously approved at the August 25th, 2011 Board of Education Meeting.

MOTION BY: _____

SECOND BY: _____

YEA: _____

NAY: _____

ABSTAIN: _____

2. ROOSEVELT ADULT EDUCATION SITE RENTALS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the continued extension of the Roosevelt Adult Education Program, which was Board approved in July 2007, to include daytime classes to be held at the American Legion-Post 1957, 45 Rose Avenue, Roosevelt, NY, 11575, for a rental fee of \$40.00 per day. Adult Basic Education/General Education Diploma and ESOL classes will be held Tuesday, Wednesday, and Thursdays from 10:00 a.m. to 1:00 p.m. The EPE Fund provides for program administration, instructors, materials and supplies, and rental fee. The expansion is at **no cost to the district**. This facility has been used for daytime ABE/GED classes since March 2008. Classes have and will continue to be provided from Sept, 2011 until June 2012. Rental not to exceed \$4,000.00

Funding Source: EPE F2340 469 12 1225

CURRICULUM & INSTRUCTION**ROOSEVELT ADULT EDUCATION SITE RENTALS (continued)**

- b. **BE IT FURTHER RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education accepts the continued extension of the Roosevelt Adult Education Program, which was Board approved in July 2008, to include daytime classes to be held at the EOC 281 Babylon Turnpike, Roosevelt, NY, 11575, for a rental fee of \$30.00 per day. Adult Basic Education/General Education Diploma and ESOL classes are held Monday - Friday from 9:00 a.m. to 12 noon. The WIA Fund provides for program administration, instructors, materials and supplies, and rental fee. The expansion is at **no cost to the district**. Classes have and will continue to be provided from September 2011 until June 2012. Rental not to exceed \$4,770.00.

Funding Source: WIA F2110-469-12-2338

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

3. AMENDMENT TO RESOLUTION REGARDING ULYSSES BYAS FIFTH GRADE CLASS TRIP

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent and upon the Board of Education's receipt of additional information, the Board of Education hereby amends the resolution approving the Class Trip for Ulysses Byas 5th Grade students from June 6-10, 2011 to Orlando, FL, approved on February 3, 2011, by deleting "at no cost to the District" and by replacing it with "at a cost of no more than \$1,200.00"

Appropriation in Budget Code: A5510-438-04-0000

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

C. EDUCATIONAL SERVICES**No Items****D. BUSINESS****1. CHANGE ORDERS FOR HIGH SCHOOL RECONSTRUCTION PROJECT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$7,304.73, amending The Landtek Group, Inc.'s contract from \$3,407,005.00 to \$3,414,309.73.

Change Order #	Description	Amount
509	Fence replacement and tree removals	\$7,304.73
TOTAL		\$7,304.73

Appropriation in Budget Code: H1008-297-08-521

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for (\$49,251.97), amending Fortunato Sons Contracting, Inc.'s contract from \$29,203,544.56 to \$29,154,292.59.

Change Order #	Description	Amount
117	Astral glaze in lieu of structural glaze credit	(\$77,617.91)
120	Support for existing beam along new locker room	\$4,934.06
121	Additional asbestos abatement in Gym at roof draining pipe	\$14,2344
130	Excavate buried foundations	\$2,327.82
132	Remove unsuitable materials	\$6,859.76
TOTAL		(\$49,251.97)

Appropriation in Budget Code: H1008.293.08.521

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

BUSINES**CHANGE ORDERS FOR HIGH SCHOOL RECONSTRUCTION PROJECT****(continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for (\$9,184.00), amending Roland's Electric contract from \$12,561,000.00 to \$12,551,816.00.

Change Order #	Description	Amount
401	Temporary power to shot spotter system	\$817.00
403	Credit for light pole substation	(\$20,000.00)
405	Surge protective device for emergency power	\$3,995.00
406	Revised lamp wattage – 2 flag poles	\$943.00
407	Exterior building mounted lighting	\$919.00
409	Emergency electric to EF-10	\$806.00
410	Additional data outlet for UPS battery monitoring system	\$958.00
415	Temporary power to support guard booth operations – Denton	\$2,378.00
TOTAL		(\$9,184.00)

Appropriation in Budget Code: H1008.296.08.521

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A**
Certified Staff Resolutions**1. CERTIFIED STAFF RESOLUTIONS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a stipend adjustment for the following individual as **Interim Athletic Director** effective February 27, 2012.

i. Pieters, Leslie

Appointment:	Interim Athletic Director
Location:	Roosevelt High School
Effective:	February 27, 2012-June 30, 2012
Stipend:	Increase from \$5,000.00 to \$10,000.00

Appropriation in Budget code: A2855-150-08-0000

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

No Schedule B Actions Submitted for
March 8, 2012 Board of Education Meeting

SCHEDULE C
Extra Duty Stipends for All Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

1. RESCINDING OF CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds appointing the following individuals for **School Sports Supervision** for the 2011-2012 school year. Individuals listed below represent an available pool. Supervisors will be selected as needed and at the discretion of the Athletic Director. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**, not to exceed \$63.39 per event.

Name

- i. Pieters, Leslie (effective September 2011-February 26, 2012)**
ii. Reynolds, Tom

Appropriation in budget code: A2855-159-07-0000

MOTION TO APPROVE BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

2. APPROVAL OF CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **School Sports Supervision** for the 2011-2012 school year. Individuals listed below represent an available pool. Supervisors are selected as needed and at the discretion of the Athletic Director. The correct stipend for this position is the RTA contractual rate of **\$32.43 per hour**.

Name

- i. Pieters, Leslie (effective September 2011-February 26, 2012)**
ii. Reynolds, Tom

Appropriation in budget codes: A2855-159-07-0000
 A2855-159-08-0000

MOTION TO APPROVE BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

SCHEDULE D

Certified Staff Tenure Recommendations

**No Schedule D Actions Submitted for
March 8, 2012 Board of Education Meeting**

SCHEDULE E

Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Actions Submitted for
March 8, 2012 Board of Education Meeting**

SCHEDULE F

Adult / Continuing Education Resolutions

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule F Actions Submitted for
March 8, 2012 Board of Education Meeting**

SCHEDULE G

**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

**No Schedule G Actions Submitted for
March 8, 2012 Board of Education Meeting**

SCHEDULE H

Official Name Change for All Staff

**No Schedule H Actions Submitted for
March 8, 2012 Board of Education Meeting**

RESOLUTIONS FOR DISCUSSION**A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i. **January 26th, 2012** – tabled at February 16th 2012 meeting
- ii. **February 1st, 2012**
- iii. **February 2nd, 2012**
- iv. **February 13th, 2012**
- v. **February 16th, 2012**

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the month of January 16, 2011 to February 15, 2012.

2. DISTRICT-WIDE LITERACY PLAN

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the District-Wide Literacy Plan for 2011-2015 school years.

3. WASHINGTON ROSE FIFTH GRADE CLASS TRIP

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the one day class trip for Washington Rose 5th Grade students on June 8, 2012 to Philadelphia, PA, *at no cost to the District*.

C. EDUCATIONAL SERVICES**1. ANNUAL ONE PAGE DISTRICT CALENDAR**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the first reading of the 2012-13 one page District Calendar.

D. BUSINESS**1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of January, 2012.

2. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of January, 2012 as approved by the Claims Auditor.

FUND NAME	FUND	JANUARY
General Fund	Fund A	\$3,601,416.75
Federal/State Grants	Fund F	\$64,661.41
Capital Projects	Fund H	\$2,766,232.13
Cafeteria	Fund C	\$4,025.00
Trust and Agency	Fund T & A	\$476,256.65
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	\$3,426.86

3. MIDDLE SCHOOL AWNING ACCIDENT REMUNERATION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the remuneration from Fleming & Hall Ltd. in the amount of \$37,149.75 for the repair of the Middle School Awning due to an accident.

4. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendment to the 2011-2012 budget in the amount of \$37,149.75 due to funds received for the Middle School awning repair due to an accident.

Appropriation Code: A1621-469-09-0000

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A****Certified Staff Resolutions****1. CERTIFIED STAFF SALARY ADJUSTMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teacher:

i. Rudnick, Seana

Position:	Elementary Teacher
Location:	Centennial ES
Effective:	January 9, 2012
From:	MA+30 Step 7 \$74,363.00
To:	MA+60 Step 7 \$78,342.00 (prorated)

Appropriation in budget code: A2250-120-02-AIG2

2. CERTIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

i. **Hill, Nicole**

Position:	Special Education Teacher
Location:	Centennial ES
Reason:	Personal Leave
FMLA/Paid Leave:	January 30, 2012-March 12, 2012

SCHEDULE B**Classified Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**No Schedule B Actions Submitted for
March 8, 2012/March 22, 2012
Board of Education Meetings**

SCHEDULE C**Extra Duty Stipends for All Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

**1. RESCINDING OF CO-CURRICULAR CLUBS/ACTIVITIES
APPOINTMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **William Wickes' appointment to the Mathletes Club for the 2011-2012 school year** (approved at the September 22, 2011 Board of Education Meeting). This individual served no time and shall receive no compensation for this position.

2. RESCINDING OF COACHING

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **Malissa Godfrey's appointment to Boys/Girls Middle School Track Head Coach for the spring 2011-2012 school year** (approved at the February 16, 2012 Board of Education meeting). This individual served no time and shall receive no compensation for this position.

3. COACHES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for a **spring coaching position for the 2011-2012 school year**. All athletic activities are based on sufficient student enrollment. If any activities are not active, the funds will be deleted and will have to be paid back.

i. Godfrey, Malissa

Position:	Girls Varsity Track - Head Coach
Season:	Spring
Rate:	\$5,388.00

Appropriation in budget code: A2855-158-08-0000

SCHEDULE D

Certified Staff Tenure Recommendations

**No Schedule D Actions Submitted for
March 8, 2012/March 16, 2012
Board of Education Meetings**

SCHEDULE E
Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

1. SUBSTITUTE TEACHER

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for Substitute Teachers. Certified individuals are paid \$110.00 per diem: non-certified individuals are paid \$90.00 per diem.

<u>Name</u>	<u>Rate</u>
i. Levitan, Daniel	\$110.00
ii. Nesbitt, Delicia	\$90.00
iii. Small, Tyrell	\$90.00

SCHEDULE F
Adult / Continuing Education Resolutions
EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions

No Schedule F Actions Submitted for
March 8, 2012/March 22, 2012
Board of Education Meetings

SCHEDULE G
Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students

No Schedule G Actions Submitted for
March 8, 2012/March 22, 2012
Board of Education Meetings

SCHEDULE H
Official Name Change for All Staff

1. OFFICIAL NAME CHANGE

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts a **name change** for the following individual.

i. From: Guerdie Garcon
To: Guerdie Gedeon
Position: Technology Teacher MS

XII. ADJOURNMENT**TIME:** _____**MOTION BY:** _____**SECOND BY:** _____**YEA:** _____**NAY:** _____**ABSTAIN:** _____